

Harden Parish Council



Action Plan

The Parish Council has produced an Action Plan of activities we hope to deliver in 2019/20.

The planned activities may well change over the year and are likely to increase as we progress key topics, including the Allotments Project and the Neighbourhood Plan Project.

ACTIVITIES	ACTION(S)	BUDGET
Neighbourhood Planning	<p>To progress the Neighbourhood Planning process in Harden by: -</p> <ul style="list-style-type: none">• Facilitating the Project Team, working with appointed planning consultants, to progress development of the plan• Applying for grant support to cover costs• Conducting further surveys (online and distributed to all households)• Exploring ways to develop a design guide and undertake a housing needs assessment	<p>Budget of £3,000 has been allocated towards consultancy and printing costs.</p> <p>The Parish Council will apply to The Ministry of Housing, Communities and Local Government for a further grant to cover most of the costs associated with developing the plan.</p> <p>Additional funding applications may be made with regard to the design guide and housing needs assessment.</p>

ACTIVITIES	ACTION(S)	BUDGET
Allotments	<p>Following petition by residents, and an allotments survey indicating strong demand for allotments in Harden, the Parish Council proposes to: -</p> <ul style="list-style-type: none"> • Facilitate an Allotments Project Team • Work with Bradford Council to identify suitable land • Progress the project in line with high level project plan 	A budget allocation of £1,500 has been made towards professional fees to assist the Council to take forward the allotments project.
Benches	Maintenance and phased replacement of benches in the village, many of which are in need of repair.	<p>A budget allocation of £1,000 has been made towards costs.</p> <p>Grant application(s) may be made to the Community Chest for further financial assistance.</p> <p>An approach may be made to the WI to jointly fund replacement of ‘shared’ benches.</p>
Telephone Kiosk	<p>Complete the renovation of the telephone kiosk. Additional works to include replacing glass panels and fitting out the interior, once painting is completed.</p> <p>Launch a book exchange scheme – the most frequently suggested use by residents in a survey.</p>	A budget allocation of £500 has been made towards costs.
Assets	To explore protecting the St Ives Estate, by registering as an asset of community value.	No cost.
Play Equipment	To clean, renovate and re-paint play equipment.	A budget allocation of £3,000 has been made towards costs.
Website	Continue to develop the new website and encourage residents to subscribe to updates.	No additional cost for ongoing development, usage and promotion.

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	Develop further pages and add new content including on Neighbourhood Planning.	Further development re. Neighbourhood Planning to be included in grant application.
Christmas Lights	<p>To provide Christmas lights in the village. To arrange inspection, annual switch on and village event.</p> <p>Existing lights require 3-yearly inspection which may require hire of access equipment.</p> <p>To explore purchase of additional lights in the village.</p>	A budget allocation of £5,850 has been made towards costs.
Defibrillator	To maintain the community public access defibrillator and arrange the annual health check inspection and maintenance.	A budget allocation of £175 has been made towards health check costs.
Horticulture	<p>Maintain planting schemes in the raised beds and around the memorial.</p> <p>Plant out and maintain barrier baskets either side of the Long Lane crossing.</p>	A budget allocation of £750 has been made towards costs.
Trees	To inspect trees along key roadside locations and liaise with Bradford Council over replacements as required.	Bradford Council expected to fund most replacements. The Parish Councils horticulture budget, of £750, may be used to make a supporting donation as required.
Speeding	To explore speed control measures including possible purchase of warning signs.	A budget allocation of £3,500 has been made towards costs.
Local Service Delivery	To enhance local service provision e.g. extra litter picking, grounds maintenance, road sign cleaning etc.	A budget allocation of £2,500 has been made towards costs.

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Small Grants	To make funding available to assist community groups through a small grants scheme.	A budget allocation of £1,000 has been made towards costs.
Training	<p>To support the Clerk to undertake the Certificate in Local Council Administration(CiLCA).</p> <p>To provide induction and refresher training for Councillors in election year.</p>	A budget allocation of £750 has been made towards costs.